

**BARTON HILLS VILLAGE**  
**WASHTENAW COUNTY, MICHIGAN**  
Application No. \_\_\_\_\_ - \_\_\_\_\_

**APPLICATION FOR CERTIFICATE OF ZONING COMPLIANCE**

NAME OF PROPERTY OWNER(S): \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_

OWNER'S TELEPHONE NO.: HOME ( ) - \_\_\_\_\_ WORK ( ) - \_\_\_\_\_

ADDRESS/LOCATION AND TAX CODE NUMBER OF PROPERTY FOR WHICH CERTIFICATE OF ZONING COMPLIANCE REQUESTED: \_\_\_\_\_

STATE WHAT USE(S) PRESENTLY EXIST ON PROPERTY: \_\_\_\_\_

STATE WHAT USE(S) ARE INTENDED ON PROPERTY UPON COMPLETION OF THE PROJECT: \_\_\_\_\_

DESCRIBE PROJECT: \_\_\_\_\_

(Additional Space Provided on Page 2)

THE APPLICATION MUST BE SIGNED AND DATED BY THE OWNER(S) OF THE PROPERTY OR THE OWNER(S)'S AGENT. IF THE APPLICATION IS SIGNED BY THE OWNER(S) AGENT, THE APPLICATION MUST BE ACCOMPANIED BY THE DOCUMENT SIGNED BY THE OWNER(S) WHICH AUTHORIZES THE AGENT TO ACT FOR THE OWNER(S).

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

**ACTION TAKEN BY BARTON HILLS VILLAGE ZONING AND PLANNING ADMINISTRATOR**

DATE APPLICATION RECEIVED BY VILLAGE: \_\_\_\_\_

DATE APPLICATION ACTED UPON BY ADMINISTRATOR: \_\_\_\_\_

ACTION TAKEN BY ADMINISTRATOR: \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED

\_\_\_\_\_  
ZONING AND PLANNING ADMINISTRATOR

Over

**BARTON HILLS VILLAGE**  
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Application No. \_\_\_\_\_ - \_\_\_\_\_

**APPLICATION FOR CERTIFICATE OF ZONING COMPLIANCE**

**INSTRUCTIONS:**

ANYONE WHO PROPOSES TO CONSTRUCT, ALTER OR MOVE A BUILDING OR STRUCTURE, OR WHO PROPOSES TO CHANGE THE TYPE OF LAND USE OR TO EXERCISE ANY RIGHT CLAIMED UNDER THE AUTHORITY OF THE BARTON HILLS VILLAGE ZONING ORDINANCE, IN ADDITION TO OBTAINING ANY NECESSARY BUILDING PERMIT UNDER THE STATE CONSTRUCTION CODE FROM ANN ARBOR CHARTER TOWNSHIP, SHALL OBTAIN A ZONING COMPLIANCE PERMIT FROM THE BARTON HILLS VILLAGE ZONING AND PLANNING ADMINISTRATOR, WHO SHALL NOT ISSUE ANY SUCH PERMIT UNLESS THE PROPOSED CONSTRUCTION, ALTERATION OR MOVEMENT DOES IN FACT COMPLY IN ALL RESPECTS WITH THE REQUIREMENTS OF THE BARTON HILLS VILLAGE ZONING ORDINANCE.

THE APPLICANT IS RESPONSIBLE TO KNOW THE PROVISIONS OF THE BARTON HILLS VILLAGE ZONING ORDINANCE. A COPY MAY BE OBTAINED FOR A FEE BY CONTACTING JAN ESCH AT 734/222-5209 OR MAY BE VIEWED ON THE BARTON HILLS VILLAGE WEBSITE AT [www.vil-bartonhills.org](http://www.vil-bartonhills.org).

THE APPLICANT IS REQUIRED TO SUBMIT A SITE PLAN WITH THIS APPLICATION. DEPENDING ON THE NATURE OF THE PROJECT, THE SITE PLAN MUST PROVIDE THE INFORMATION SET FORTH IN EITHER SUBSECTION 4.08(F) OR SUBSECTION 11.03(C) OF THE BARTON HILLS VILLAGE ZONING ORDINANCE.

THE APPLICANT IS INFORMED THAT THE PROPERTY UPON WHICH THE PROJECT IS PROPOSED MAY BE SUBJECT TO DEED RESTRICTIONS AND THAT THE PROJECT MAY REQUIRE THE APPROVAL OF THE BARTON HILLS MAINTENANCE CORPORATION.



ADDITIONAL SPACE FOR USE BY APPLICANT TO COMPLETE APPLICATION OR FOR USE BY ADMINISTRATOR TO COMMENT ON THE PROJECT.

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