

**BARTON HILLS VILLAGE  
WASHTENAW COUNTY, MICHIGAN  
Application No. \_\_\_\_\_ - \_\_\_\_\_**

**APPLICATION FOR CERTIFICATE OF ZONING COMPLIANCE**

ADDRESS/LOCATION AND TAX CODE NUMBER OF PROPERTY FOR WHICH CERTIFICATE OF ZONING COMPLIANCE IS REQUESTED: \_\_\_\_\_

NAME OF PROPERTY OWNER(S): \_\_\_\_\_

CONTACT INFORMATION: (Address if different from above, phone numbers, email addresses)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIBE PROJECT: \_\_\_\_\_  
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Additional space on reverse side

THE APPLICATION MUST BE SIGNED AND DATED BY THE OWNER(S) OF THE PROPERTY. IF THE APPLICATION IS SIGNED BY THE OWNER(S) AGENT, THE APPLICATION MUST BE ACCOMPANIED BY A DOCUMENT SIGNED BY THE OWNER(S) WHICH AUTHORIZES THE AGENT TO ACT FOR THE OWNER(S).

PRINT NAME: \_\_\_\_\_  
DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_  
DATE: \_\_\_\_\_

**ACTION TAKEN BY BARTON HILLS VILLAGE ZONING ADMINISTRATOR**

DATE APPLICATION RECEIVED BY VILLAGE: \_\_\_\_\_ FEE \_\_\_\_\_ PAID/DATE \_\_\_\_\_  
APPLICATION: \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED DATE \_\_\_\_\_

\_\_\_\_\_  
ZONING ADMINISTRATOR

**BARTON HILLS VILLAGE**  
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Application No. \_\_\_\_\_ - \_\_\_\_\_

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**INSTRUCTIONS:**

ANYONE WHO PROPOSES TO CONSTRUCT, ALTER ANY PORTION OF THE EXTERIOR OF, OR MOVE A BUILDING OR STRUCTURE, OR WHO PROPOSES TO CHANGE THE TYPE OF LAND USE OR TO EXERCISE ANY RIGHT CLAIMED UNDER THE AUTHORITY OF THE BARTON HILLS VILLAGE ZONING ORDINANCE SHALL OBTAIN A ZONING COMPLIANCE PERMIT FROM THE BARTON HILLS VILLAGE ZONING ADMINISTRATOR, WHO SHALL NOT ISSUE ANY SUCH PERMIT UNLESS THE PROPOSAL DOES IN FACT COMPLY IN ALL RESPECTS WITH THE REQUIREMENTS OF THE BARTON HILLS VILLAGE ZONING ORDINANCE.

THE APPLICANT IS RESPONSIBLE TO KNOW THE PROVISIONS OF THE BARTON HILLS VILLAGE ZONING ORDINANCE. A COPY MAY BE OBTAINED BY CONTACTING DEPUTY CLERK JAN ESCH AT 734/222-5209 OR MAY BE VIEWED ON THE BARTON HILLS VILLAGE WEBSITE AT [WWW.VIL-BARTONHILLS.ORG](http://WWW.VIL-BARTONHILLS.ORG).

ALONG WITH THIS APPLICATION THE APPLICANT IS REQUIRED TO SUBMIT A PLOT PLAN AS SET FORTH IN SUBSECTION 3.03(B) OR A SITE PLAN AS SET FORTH IN ARTICLE 6 OF THE BARTON HILLS VILLAGE ZONING ORDINANCE.

THE APPLICANT IS INFORMED THAT THE PROPERTY UPON WHICH THE PROJECT IS PROPOSED MAY BE SUBJECT TO DEED RESTRICTIONS AND THAT THE PROJECT MAY REQUIRE THE APPROVAL OF THE BARTON HILLS MAINTENANCE CORPORATION.



ADDITIONAL SPACE FOR USE BY APPLICANT TO COMPLETE APPLICATION OR FOR USE BY ADMINISTRATOR TO COMMENT ON THE PROJECT.

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