

Project Review Process

Project Review is required for all new construction, exterior alteration of existing structures and landscape projects in Barton Hills Village. This includes:

- fences and retaining walls greater than 18” high
- accessory buildings (garage, garden shed, gazebo, etc)
- excavation other than common household gardening/ground care
- playground equipment
- stairways/patio enclosures
- exterior lighting
- generators/AC equipment
- outdoor swimming pools
- parking areas
- solar/wind energy structures
- satellite antennas

Routine maintenance and repairs do not require review unless there will be a change in materials or structure. Significant changes in approved plans require a secondary review. No construction or cutting of trees may commence until all approvals are completed.

Please ask!

You'd rather hear

“you don't need approval for that 😊”

than

“you needed to have that approved 😞”

The project review process helps ensure the continuation of the high quality standards desired in our community as well as compliance with applicable law. It involves the following steps.

PreProject Conference Contact Jan Esch at the Barton Hills Village Hall to explain what you'd like to do. She will provide information and guidance for the project review process.

Barton Hills Village Zoning Review Submit a zoning application and necessary additional information, including the \$75 application fee. The project will be reviewed by the BHV Zoning Administrator who issues the zoning compliance certificate. The zoning application form and the BHV Zoning Ordinance are posted on the BHV website.

Barton Hills Maintenance Corporation Architectural Review When zoning compliance has been approved, BHMC reviews the project for architectural and aesthetic components. The BHMC booklet *Architectural Guidelines* is included in this notebook.

Ann Arbor Township Review When BHV zoning and BHMC architectural approvals are completed, the project moves to the oversight of the Ann Arbor Township Building Inspector, who contracts with BHV to provide permit and inspection services. Ann Arbor Township also administers their Soil Erosion and Sedimentation Ordinance which is applicable in Barton Hills Village.